

**NORTH WEST LONDON JEWISH DAY SCHOOL
ADMISSIONS POLICY**

**For entry into Reception and Years 1 - 6 for the Academic Year
2010/2011**

Preamble

The school seeks to admit as a priority children whose parents who are able to demonstrate commitment to Orthodox Jewish observances and practices (if the School is oversubscribed). This will be assessed from the Supplementary Information Form (SIF) and verification, by way of a reference form to be completed by the Rabbi of the synagogue of which the parents are members, indicating commitment to Orthodox Jewish observances and practices

The Admission arrangements for entry into Reception and Years 1 - 6 are entirely separate from that of Nursery

The Governing Body is fully cognisant of its duties under Part 4 of the Disability Discrimination Act 1995 and will not discriminate unlawfully against disabled children.

Statutory Schooling

Policy and Number

Children will be admitted at the beginning of the Academic Year following their fourth birthday. The number of intended admissions for the year commencing 1 September 2010 will be 35.

The number of applications for places at the School in 2008/2009 was 51 out of which 35 were successful

Timing

The process for admissions to Reception is governed by regulations made under the School Standards and Framework Act (1998) as amended by Section 40 of The Education and Inspections Act 2006. All the processes described below are in accordance with that Act and have been agreed in consultation with the OCR and Brent Council.

Parents who wish their children to be considered for admission to the School must name North West London Jewish Day School on the Common Application Form (CAF) which they should apply for from either the School Brent Council, or the local authority in which the child is resident.

The CAF must be returned to Brent Council or the local authority in which the child is resident, by February in the calendar year prior to the proposed Reception Class admission. The precise date will be specified by Brent Council.

Parents who wish their children to be considered for priority admission to the School should also complete a SIF and the appropriate rabbi's reference. Children for whom a confirmatory reference is provided are referred to below as "Priority children". The SIF must be returned directly to the School in February in the calendar year prior to the proposed Reception admission. The precise date will be specified by Brent Council.

It is in the interests of the parents to complete a SIF. If a parent does not complete a SIF, the school may not be able to give priority that may be appropriate.

The Governing Body will admit a child with a statement of special educational needs if the School is the School named in the statement, in compliance with section 324 of the Education Act 1996.

In the event of over-subscription to the Reception class, the Governing Body will apply the over-subscription criteria listed below.

Oversubscription Criteria

In the event of the number of applications for admission exceeding the number of places available, the following criteria will be applied in the order set out below, to decide which children to admit:

1. Looked after Priority children.
2. Priority children attending Nursery at North West London Jewish Day School on the date of admission

Admission to the Nursery does not guarantee admission to the School for primary education and a separate application form must be completed for transfer from Nursery to Primary School.

3. Priority children with siblings (not cousins) at the School. Sibling connection will only be considered if the sibling will be attending the School on the proposed date of admission.¹

¹ In the event that the school has one place to offer and the next child on the waiting list is one of twins, triplets or other children of multiple births, the Admissions Committee will, in the first instance, randomly select the child to

Siblings include a step or half brother or sister (but not cousins) residing at the same address as the applicant, or adopted children of parents who have a natural or adopted child attending North West London Jewish Day School.

4. Other Priority children, whose parents or guardians can demonstrate that admission to the School is essential to the medical or compassionate needs of their children. These special factors must be made known at the time of the application if they are to be considered and must be supported by an appropriate professional practitioner's letter or certificate.

The supporting evidence should set out the particular reasons why the school in question is the most suitable school and the difficulties that would be caused if the child had to attend another school.

5. Priority children of orthodox members of local orthodox Synagogues within a four mile radius of the School
6. Other Priority children of orthodox members of orthodox Synagogues outside a four mile radius of the School
7. Other Priority children who do not comply with the above criteria.
8. Other looked after children
9. Other children.

The School will ensure that, as far as possible, siblings (including twins, triplets or children from other multiple births) can attend the same Primary School, as long as the School is able to comply with the infant class size regulations.

In the event of over-subscription within any of the above categories and sub-categories, the School will apply the following tie-breaker:

'Proximity of the child's home to the School main gate, as measured in a straight line, with those living nearer the School being accorded the higher priority. Measurements will be taken from the front door of the

offer the place to. The school will also have the right to inform the parents that they may prefer the other, or another child, to have the place instead of the child initially randomly selected.

child's home address (including flats) to the main entrance of the school, using the Local Authority's computerised measuring system.'

Where a child lives with parents with shared responsibility, each for part of a week, the address used will be the address where the child spends the major part of the week.

Waiting List

Disappointed applicants will be on a waiting list ranked in the same order as published in the over subscription criteria to the published admissions criteria.

The waiting list will remain in operation from the day the original places are awarded and will be used to allocate places which become available before the start of the school year. A separate waiting list will be maintained for each year group.

Parents will be notified of where their child has been placed on a waiting list but indication of the likelihood of being offered a place will not be given as their position may change if families having a higher priority, who apply for places for their children, move into the neighbourhood of the school.

The School will participate in the local authority's fair access protocol and that places may be given in accordance with that protocol.

Occasional Vacancies

When a place becomes available during a school year, the Admissions Committee will consider all applications received without delay following the vacancy arising. The above criteria for admission will apply.

Appeal Procedures

Parents wishing to appeal against the refusal to admit a child to the School may do so by writing to the Chairman of the Governors at the School, within 14 school days of receipt by parents of a letter from the School informing them that a place is not available. An independent appeal panel will be convened to consider the appeal.

Further Information

If you require further information about the admissions process please contact Mrs Naomi Landy at North West London Jewish Day School.